



**Shri Shankaracharya Professional University,
Bhilai (C.G.), India**

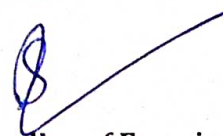
Established under Chhattisgarh Private Universities (Establishment and Operation) Act, 2005

IMPORTANT INSTRUCTIONS FOR EXAMINEES

1. All the examinations (Theory and Practical) will be conducted in offline mode only.
2. Students must enter the examination hall 10 minutes before the starting of the examination and will not be allowed to enter the examination hall after 15 minutes from the start of examination.
3. Students must carry their Admit Card during the examination. Students shall not be allowed to enter the examination hall without Admit Card.
4. Students will have to bring their own pen / pencil / calculator etc. Exchange of above material with other fellow examinee is prohibited.
5. Students are not permitted to bring any loose paper / notes / books / programmable calculator / mobile / digital diary etc in the examination hall, otherwise they will be punished as per SSPU Examination rules and regulations.
6. Answer sheets will be given to students, 10 minutes prior to start of the examination.
7. After receiving the answer book, students have to confirm that no pages of the answer book is missing/ damaged and total number of pages of the answer book are correct. If there is any deficiency, bring it to the knowledge of the invigilator.
8. Students have to write Roll number, Enrollment number and other information on the place provided in the front page of the answer book and nowhere else.
9. Do not write / give any irrelevant information / figure / symbol anywhere on Main answer book/ supplementary answer book, otherwise it will be considered as malpractice / unfair means and action will be taken accordingly.
10. Students have to answer the question only on the answer book provided by the University.
11. Students are required to answer questions using blue or black ink pen.
12. Write answers on the both side of the pages of the answer book.
13. All rough work must be done on the last two pages and it should be crossed out. A page on which rough work appears should not be used as answers.
14. No pages should be detached from the answer book. If any student does this then his entire examination will be cancelled.
15. Before commencing to answer a question, the question number / sub-question number should be clearly written.
16. Cross out all the blank pages not used in the answer book with cross mark (X).
17. If students are using any Supplementary answer book / Drawing sheet / Graph paper etc., then tie them securely to the main answer book with tag and handover the same to the invigilator at the end of the examination.
18. Students cannot leave the examination hall without the permission of the invigilator.
19. Students will not be allowed to leave the examination hall till 1 hour from the start of the examination, what so ever may be the cause.

WISH YOU ALL THE BEST FOR YOUR EXAMINATIONS.

O/c
A. Singh


**Controller of Examinations
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Shri Shankaracharya Professional University
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